

CPD Accreditation has been applied for

Royal College of Radiologists

BREAST GROUP

Monday 1st - Tuesday 2nd November 2004

**The Church House Conference Centre,
Westminster, London**

RCCR
BREAST
GROUP

**MAIN ANNOUNCEMENT
and
CALL FOR ABSTRACTS**

Welcome Invitation

Dear Colleague,

We have great pleasure in inviting you to attend the *Royal College of Radiologists Breast Group Annual Scientific Meeting*, which is to be held at The Church House Conference Centre, Westminster, London. This unique conference venue is located in Dean's Yard in the shadow of Westminster Abbey providing an ideal central location to enjoy London at it's best.

The venue boasts excellent facilities and will accommodate lectures in the main Assembly Hall, with exhibition and catering located in the Hoare Memorial Hall and Harvey Goodwin Suite.

The Scientific Programme, which follows, includes many of the topics you have suggested. There are contributions from well known figures in the world of breast disease and we are especially pleased to welcome Dr Christoph Bremer from Muenster, Germany who will give a presentation on *Molecular Imaging: Implications for Breast Cancer* and Dr Anne Tardivon from Paris who will be giving the Keynote Lecture Presentation on *Monitoring therapeutic efficacy with MR and Breast Cancer in Hodgkins patients*.

Abstracts for proffered papers are now invited for this meeting and this Announcement includes details concerning abstract submission, together with a Registration Form. As previous meetings have been oversubscribed, to avoid disappointment, please remember to return your Registration Form to the Conference Secretariat as early as possible.

We look forward to seeing you in London this November.



Dr Peter Britton
Chair, RCR Breast Group

Organising Committee:

Dr Peter Britton (Chair)
Dr Erica Denton (Vice-Chair)
Dr Sue Barter (Secretary)
Dr Simon Daniell (Treasurer)
Dr Janet Litherland (Meetings Secretary)

Secretariat:

Hampton Medical Conferences Ltd.,
113-119 High Street, Hampton Hill
Middlesex, TW12 1NJ

Tel: 020 8979 8300
Fax: 020 8979 6700
email:hmc@hamptonmedical.com

SUNDAY 2nd NOVEMBER 2003

19.30 onwards Buffet Supper – Gallery Suite, Thistle Victoria Hotel, London

Scientific Programme

MONDAY 1st NOVEMBER 2004

09.00-09.55 *COFFEE & REGISTRATION*

09.55-10.00 Introduction and Welcome Dr Peter Britton (**Chair**)

SESSION 1 ADVANCES IN BREAST CANCER DIAGNOSIS & TREATMENT

10.00-10.45 Molecular Imaging: Implications for breast cancer Dr Christoph Bremer
(Muenster, Germany)

10.45-11.15 Translational research implications
for breast cancer Professor C. Caldas
(Cambridge)

11.15-11.45 Advances in Oncology Dr David Bloomfield (Brighton)

11.45-12.00 Discussion

12.00-13.30 *LUNCH & POSTER VIEWING*

SESSION 2 KEYNOTE SPEECH

13.30-14.15 Monitoring therapeutic efficacy with MR Dr Anne Tardivon (Paris, France)

14.15-14.45 Interesting cases Dr Cathie Morris & Colleagues
St. Georges' Hospital, London

14.45-15.00 Report from Bursary winner Dr Miriam Buckley (Belfast)

15.00-15.30 *TEA & POSTER VIEWING*

SESSION 3 ASSOCIATED ISSUES

15.30-15.50 Imaging in Oncoplastic Surgery Dr Mary Wilson (Manchester)

15.50-16.00 Discussion

16.00-16.30 Breast cancer in Hodgkins patients Dr Anne Tardivon (Paris, France)

16.30-16.40 Discussion

16.45-17.45 **ANNUAL GENERAL MEETING**

TUESDAY 2nd NOVEMBER 2004

SESSION 4 PERFORMS AND PERFORMANCE

09.00-09.25	The role of the National Clinical Assessment Authority	Dr John Nichols (London)
09.25-09.50	PERFORMS: What does it tell us?	Professor Alastair Gale (Derby University)
09.50-10.10	PERFORMS: NHSBSP Perspective	Mrs Julietta Patnick (NHS Cancer Screening Programmes)
10.10-10.20	Discussion	
10.20-10.45	Patients safety in breast radiology	Dr John Dyet (National Patients Safety Agency)
10.45-11.00	Critical incident update	Dr Sue Barter (Cambridge)
11.00-11.10	Discussion	
11.10-11.40	Coffee and Poster Viewing	

SESSION 5 SCIENTIFIC SESSION

11.40-12.40	Proffered papers	
12.40-14.00	<i>LUNCH & POSTER VIEWING</i>	

SESSION 6 TO SCREEN OR NOT TO SCREEN: NICE GUIDANCE ON FAMILIAL BREAST CANCER

14.00-14.10	Introduction	Dr Sue Barter (Cambridge)
14.10-14.25	The public health perspective	Dr Jane Halpin (Watford & Three Rivers PCT)
14.25-14.40	The genetic oncological perspective	Dr James Mackay (Great Ormond Street, London)
14.40-14.55	The patient perspective	Dr Michelle Barclay (Breakthrough Breast Cancer)
14.55-15.25	Discussion	
15.25-15.35	Presentation of prizes & closing remarks	

General Information

Venue

The Church House Conference Centre is located in Deans Yard, adjacent to Westminster Abbey in central London. All lectures will take place in the main Assembly Room with exhibition and catering located in the Hoare Memorial Suite and Harvey Goodwin Suite. NCP car parking is available in Abingdon Street, five minutes walk from the venue. The nearest tube is St. James's Park (District/Circle Line) and Westminster (District/Circle/Jubilee lines). Victoria and Waterloo Mainline stations are 15 and 20 minutes walk respectively.

Registration

The registration form can be found at the back of this Main Announcement. The schedule of registration fees is as follows:

<u>CONSULTANT MEMBERS & ASSOCIATE MEMBERS</u> £200.00 Full Registration £130.00 Day Registration	<u>CONSULTANT NON-MEMBERS</u> £250.00 Full Registration £150.00 Day Registration
<u>OTHER GRADE MEMBERS & ASSOCIATE MEMBERS</u> £110.00 Full Registration £ 80.00 Day Registration	<u>OTHER GRADE NON-MEMBERS</u> £140.00 Full Registration £100.00 Day Registration

These registration payments include access to all scientific sessions, conference materials, lunches/teas/coffees and VAT. All registration forms must be accompanied by the appropriate payment. Registration forms without payment will not be accepted.

Delegates can register **ON-LINE** for the conference, using a secure credit card payment site. Please go to the Secretariat's web site www.hamptonmedical.com and click on 'on line registration', 'RCR 2004'.

Method of Payment

Payment can be made by either sterling cheque payable to 'Hampton Medical Conferences Ltd.', or credit*/debit card. *An additional charge of 2.95% will be made for Visa/MasterCard and American Express credit card payments.

Confirmation of registration (together with a receipt for payment) will be forwarded by the Secretariat.

CPD Accreditation

UK CPD accreditation has been applied for from the Royal College of Radiologists for 9 hours Category I CPD Credits. Delegates should sign the CPD register for each day of attendance. Certificates of Attendance will be available from the Registration Desk at the end of the meeting.

Call for Abstracts

Abstract submissions are very much encouraged and there will be prizes awarded for the best oral and the best poster presentation. The winner of each category will be notified at the close of the meeting. Please read the Instructions for Preparation of Abstracts carefully before submitting your abstract.

Registration Fee Cancellations

In the event of cancellation of registration by the delegate, the registration fee will be refunded after the meeting, with a £15.00 deduction, provided that written notice is received before 1st October 2004.

No refunds will be made for cancellations received after this date, although name substitutions will be accepted at any time.

Social Programme

Sunday 31st October 2004

19.30 hrs **Buffet Supper** **£21.00 per person inc.VAT**
Gallery Suite, Thistle Victoria Hotel **(excluding wine)**

An informal sit down hot buffet supper has been organised for Sunday evening at the Thistle Victoria Hotel. A cash bar will be available all evening.

Monday 1st November 2004

20.00 hrs **Conference Reception and Dinner** ***£48.00 per person inc. VAT**
One Whitehall Place, Westminster, London **(including wine)**

The Conference Reception and Dinner will be held at One Whitehall Place, a Grade 1 listed Victorian building designed by Alfred Waterhouse for the National Liberal Club. The venue has been restored to its original splendour and features Europe's largest unsupported marble staircase amongst its many architectural features. The Drinks Reception will be held in the Reading and Writing Room with Dinner served in the Gladstone Library.

Dress code: lounge suits

***The ticket price includes pre-dinner drinks, a three-course dinner, wine and entertainment.**

Payment for Social Events

Delegates should indicate on the Registration Form the number of tickets required for each event. Partners are welcome to attend the social events subject to availability. Confirmation of reservations for social events, together with a receipt for payments, will be forwarded to delegates.

For delegates who have pre-booked social events, tickets for the Buffet Supper on Sunday evening will be forwarded a few weeks before the meeting and should be brought to the Thistle Victoria Hotel as proof of payment. Tickets for Monday evening's Conference Reception and Dinner will be given to delegates at the Registration Desk on Monday morning.

Refunds for Social Events

Cancelled social event tickets will be refunded after the meeting provided that written notice of cancellation is received before **22nd October 2004**. No refunds will be made for cancellations received after this date, although name substitutions will be accepted at any time.

LEGAL NOTICES – Disclaimer & Privacy Statement

All best endeavours will be made to present the programme as printed. However, the Conference Secretariat reserve the right to alter or cancel, without prior notice, any of the arrangements, timetables or plans relating directly or indirectly to the conference or exhibition, for any cause beyond their reasonable control. The Conference Secretariat are not liable for any loss or inconvenience caused as a result of such alterations. Participants are advised to take out their own travel insurance and to extend their personal policy to cover personal possessions: the conference does not cover individuals against cancellations of bookings or theft of belongings.

In the event that the Conference is cancelled by the organisers, or cannot take place for any reason outside the control of the organisers, the registration fee shall be refunded in full. The liability of the organisers shall be limited to that refund and the organisers shall not be liable for any other loss, cost or expense, howsoever caused, incurred or arising.

The Secretariat will hold and process your personal details on our database. This information is necessary for the legitimate management of this conference, which may include it being available to any organising/sponsoring company. We may also use these details to provide you with details of other conferences or events that we are organising. Please advise us should any of your details change. You may of course remove your details from our database by advising us in writing, at any time.

Hotel Accommodation

Accommodation has been reserved in a number of hotels in London for the nights of Sunday 31st October and Monday 1st November 2004. Delegates are advised to book accommodation as soon as possible and no later than 30th July 2004, as room availability cannot be guaranteed after this date.

All the rates quoted below are per night and include full English Breakfast & VAT.(except Travel Inn County Hall)*

THISTLE VICTORIA HOTEL (4 star AA & RAC rating)

Single occupancy Standard Double/Twin Room:	£110.00
Double occupancy Standard Double/Twin Room:	£117.00
Single occupancy Superior Double/Twin Room:	£130.00
Double occupancy Superior Double/Twin Room:	£137.00

An elegant and spacious 4 star Victorian Hotel, the Thistle Victoria is located adjacent to Victoria Mainline Station and benefits from national rail, coach and Gatwick Airport links. The hotel is 15-20 minutes walk from the conference venue. All rooms have en suite bathrooms, TV, Internet access, tea and coffee making facilities, 24 hour room service and direct dial telephone. Other facilities include a main restaurant and bar and separate bar for hotel guests. NCP car parking is available at Victoria Coach Station five minutes walk from the hotel.

THISTLE WESTMINSTER HOTEL(4 star AA & RAC rating)

Single occupancy Standard Double/Twin Room:	£125.00
Single occupancy Executive Double/Twin Room:	£145.00
Double occupancy Standard Double/Twin Room:	£132.00
Double occupancy Executive Double/Twin Room:	£152.00

The Thistle Westminster, a deluxe modern 4 star hotel is also centrally located in Victoria and is 15-20 minutes walk for the conference venue. All rooms have en suite bathrooms with TV, Internet access, direct dial telephone, tea/coffee making facilities, mini safe, hairdryer and trouser press. Other facilities include a hotel bar and restaurant. NCP car parking is available at Victoria Coach Station five minutes walk from the hotel.

THE GRANGE ROCHESTER HOTEL (4 star AA & RAC rating)

Single occupancy Double Room:	£145.00
Double occupancy Double Room:	£160.00

The Grange Rochester hotel is situated in Westminster's Vincent Square and is approximately 10 minutes walk from the conference venue. An elegant and well appointed 4 star hotel, each of the bedrooms has an en-suite bathroom, hairdryer, trouser press, TV, Internet access, direct dial telephone, tea/coffee making facilities and 24 hour room service. Other facilities include a wine bar and hotel restaurant and bar. NCP car parking is situated opposite the hotel in Rochester Row.

TRAVEL INN LONDON COUNTY HALL (ROOM ONLY RATE)*

Sunday 31 st October Room Rate:	£79.95
Monday 1 st November Room Rate:	£82.95
Breakfast is charged per person per serving:	£6.95

The hotel forms part of the listed County Hall Building sited on the River Thames, opposite the Houses of Parliament and is approximately 15-20 minutes walk from the conference venue. The hotel offers double rooms with en-suite bathroom, TV, Internet access, direct dial telephone, tea/coffee making facilities and a hotel restaurant and bar. NCP car parking is available close by.

Hotel Payments

Hotel accommodation should be booked by completing the relevant section on the registration form and returning this to the Secretariat, with full payment. Written confirmation of any hotel reservation will be sent together with confirmation of registration and a receipt. The cost of room extras, should be settled directly with the hotel on departure.

Changes to Accommodation

Subsequent changes to accommodation requirements must be directed to the Secretariat, Hampton Medical Conferences Ltd. and **NOT** to the hotel.

Hotel Cancellations and Refunds

Any cancellations of hotel bookings must be sent in writing to the Secretariat. It will not be possible to make refunds for cancelled accommodation after 30th July 2004, unless this is subsequently resold by the relevant hotel. In these circumstances, any refunds due will be processed after the event. Name substitutions for hotel accommodation will be permitted at any time.

Instructions for Preparation of Abstracts

Abstracts are encouraged and in a change from previous year's the Secretariat is now able to offer two methods of electronic abstract submission either on line submission via our website, or submission via email.

On Line Submission

If you wish to submit an abstract on line, please follow the following steps:

- Log onto the Secretariat's web site on: www.hamptonmedical.com
- Click on the Abstract Submission Button
- Then click on RCR 2004
- You will then be requested as a first time user to register your personal details. Please ensure that you enter a valid email address at this stage to avoid future complications. You will also have the opportunity to create your own password to ensure privacy
- Once you have completed the above steps you will automatically receive an email from the Secretariat confirming your submitted details along with an abstract template and guidance notes for on line submission
- Once you have completed your abstract on the template provided, please following the Guidance notes to complete the on line submission process

Email Submission

If you wish to submit an abstract by email, please contact the Secretariat on the following email address to request the relevant documentation: RCR@hamptonmedical.com

Please note you will receive a reply email with three attached documents, an abstract template, Instructions and a form requesting author submission details.

Please be aware that hard copy abstract submission will not be possible

If you have any queries of problems relating to the submission of abstracts, please contact the Secretariat by email on: RCR@hamptonmedical.com or by telephone on 020 8979 8300

DEADLINE FOR RECEIPT OF ABSTRACTS: 30th July 2004

R.C.R. Breast Group Annual Scientific Meeting

1st – 2nd November 2004, Church House Conference Centre, London

Registration and Accommodation Form

Please complete clearly and in BLOCK CAPITALS

Last Name/Surname: First Names:

Prof/Dr/Mrs/Miss etc: Male/Female: Clinician/Non-Clinician:

Speciality: Grade:

Work Address:

Post Code: E-mail:

Business Tel. No: Fax No:

REGISTRATION FEE <i>Please tick (✓) relevant box</i>	<i>Payment includes access to all scientific sessions, conference materials, lunches/teas/coffees and V.A.T.</i>		
Consultant Member/Associate Member	Consultant Non-Member	Payment (£)	
<input type="checkbox"/> £200.00 Full Registration <input type="checkbox"/> £130.00 Day Registration (Mon./Tues.)*	<input type="checkbox"/> £250.00 Full Registration <input type="checkbox"/> £150.00 Day Registration (Mon./Tues.)*		
Other Grade Member/Associate Member	Other Grade Non-Member		
<input type="checkbox"/> £110.00 Full Registration <input type="checkbox"/> £ 80.00 Day Registration (Mon. /Tues.)*	<input type="checkbox"/> £140.00 Full Registration <input type="checkbox"/> £100.00 Day Registration (Mon./Tues.)*		
* For day registrations, please indicate which day you wish to attend: Monday <input type="checkbox"/> Tuesday <input type="checkbox"/>			

HOTEL RESERVATION		Arrival Date	Departure Date	No. Nights	Number of persons	Room Type eg: Double/Twin Standard/Executive	Payment
	Hotel Name						£
1 st Choice:							£
2 nd Choice:							£

SOCIAL EVENTS	<input type="checkbox"/> Buffet Supper, Sunday 31 st October: ticket(s) @ £21.00 each	£
	<input type="checkbox"/> Conference Dinner, Monday 1 st November: ticket(s) @ £48.00 each	£
DIETARY	Please confirm any special dietary needs: <input type="checkbox"/> vegetarian <input type="checkbox"/> Other (please confirm).....	

TOTAL PAYMENT: (REG. FEE, HOTEL RESERVATION & SOCIAL EVENTS)	£
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PAYMENT DETAILS	<i>Please tick (✓) relevant box. Registrations will NOT be accepted without payment.</i>		<i>All payments to be in GB Pounds Sterling</i>
<input type="checkbox"/> By Cheque/Bank Draft	Payable to 'Hampton Medical Conferences Ltd' and drawn on a UK bank.		
<input type="checkbox"/> By Credit/Debit Card	Please deduct the total sum due from:		
	<input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> Switch <input type="checkbox"/> Visa Delta <input type="checkbox"/> American Express		
	Card No:		
	Expiry Date:	Cardholder's Signature:	
	<i>Please note: credit card payments are subject to an additional charge (MasterCard, Visa & Amex: 2.95%)</i>		
	Name, address & tel. no. of cardholder if <u>not</u> the delegate:		
		
<i>Switch only:</i>	<i>valid from date:</i> <i>or</i> <i>issue no:</i>		

Hampton Medical Conferences may make your contact details available to selected third parties that may be of interest to you. If you do NOT want your details to be passed on, please tick here

Please return to: Conference Registration, R.C.R. Breast Group (204800)
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